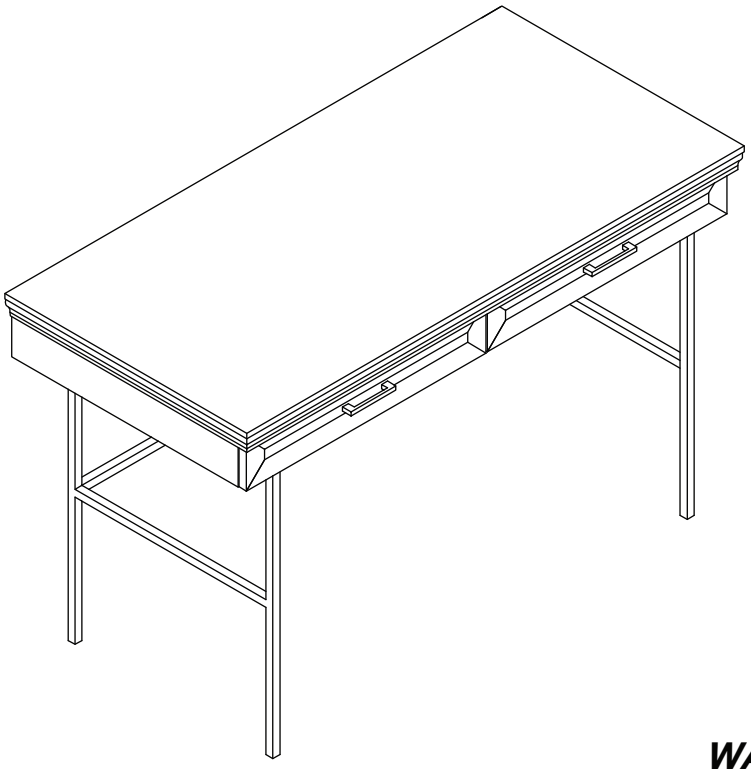
DESIGNlab
By OSP FURNITURE™

JEF4622WD
WRITING DESK
ASSEMBLY INSTRUCTIONS



SIMPLE ASSEMBLY WITH
LOCKDOWEL™

WARNING

1. Do not use unless all bolts, screws and knobs are securely tightened.
2. Check that all bolts, screws and knobs are tight every three months or as needed.
3. Dispose of packing material properly. Do not use plastic cover as head covering. It may cause suffocation.
4. Do not use as a stepladder.
5. Use for its intended purpose only.
6. Use mild detergent only for cleaning.

OSP® FURNITURE LIMITED PRODUCT WARRANTY

Design Lab Products

- 3 years

**All warranties are limited to the original purchaser for normal usage. This warranty will not cover labor, freight or damage from misuse, abuse, negligence, alteration, accident, vandalism, rusting, acts of nature or any other event beyond the control of Office Star Products. The warranty does not cover cosmetic damage that may result from normal use. Liability for incidental or consequential damages is excluded. The user assumes all risk of injury resulting from use of this product. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.*

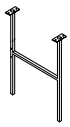
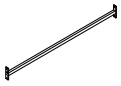
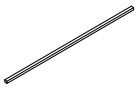
It is the customer's responsibility to prepay freight on any components returned to the factory. Return freight on components covered by warrantywill be paid by Office Star Products.

Our quality standards are among the highest in the industry. Sometimes, no matter how hard we try, there are times when parts are damaged or missing. Our Parts Department will do everything possible to promptly remedy the problem. Contact us via e-mail **parts@officestar.net**, by Fax 1-909-930-5629, or toll free parts number 1-800-950-7262, Monday through Friday 8:00 a.m. - 3:30 p.m. Pacific Time.

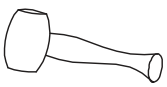
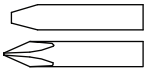
OFFICE STAR® PRODUCTS

© Office Star® Products October 2021

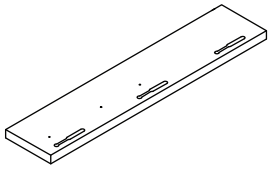
HARDWARE LIST

DRAWING	DESCRIPTION	SIZE	QUANTITY
	Lock Dowel Fastener	N/A	8 PCS
	Wood Dowel	M6 X 25	12 PCS
	Metal Runner	14”	2 SETS
	Screw	M4 X 12	24 PCS
	Handle	N/A	2 PCS
	Screw Truss Head	M4 X 12	4 PCS
	Screw JCBC	M6 X 16	12 PCS
	Alley Key	N/A	1 PC
	Left Leg	N/A	1 PC
	Right Leg	N/A	1 PC
	Cross Support Bar	N/A	1 PC
	Support Bar	N/A	1 PC
	Screw Pan Head	#8 x 35	4 PCS

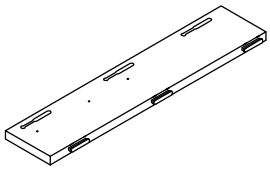
TOOL REQUIRED

	Hammer		
	Screw Driver		

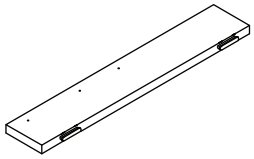
PARTS



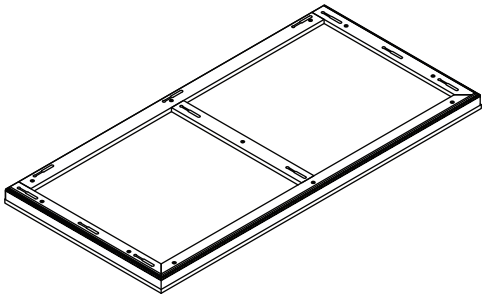
(1) Side Panel Left (1 PC)



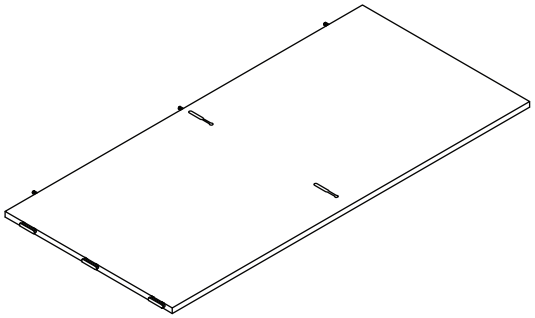
(2) Side Panel Right (1 PC)



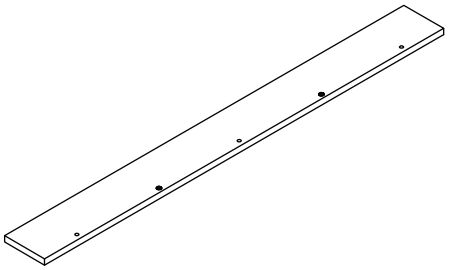
(3) Center Panel (1 PC)



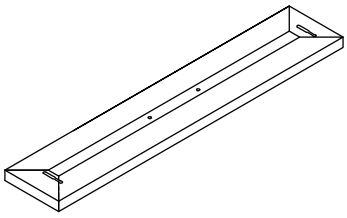
(4) Top Panel (1 PC)



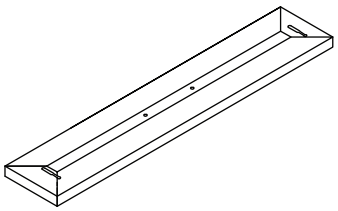
(5) Bottom Panel (1 PC)



(6) Back Panel (1 PC)

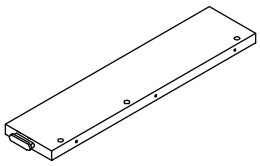
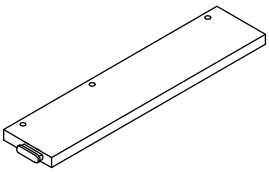
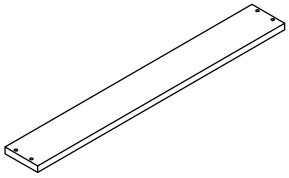
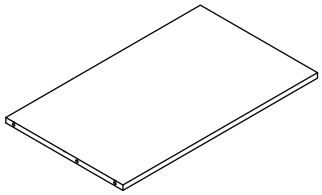


(7) Drawer Front Panel 1 (1 PC)



(8) Drawer Front Panel 2 (1 PC)

PARTS

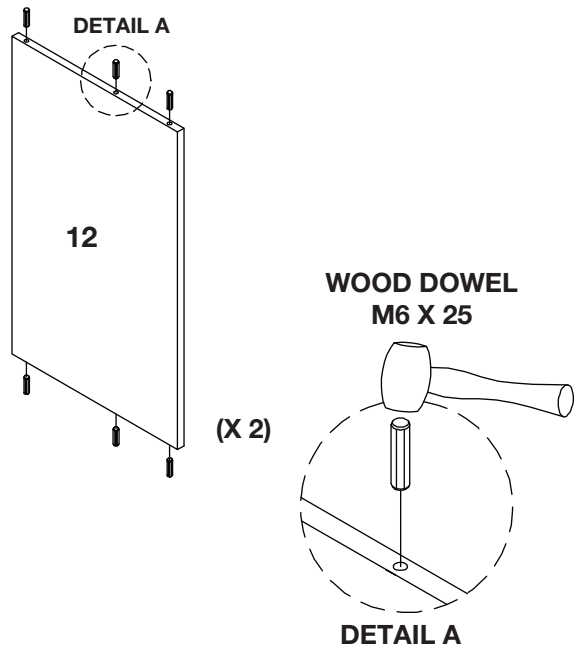
 (9) Drawer Side Panel Left (2 PCS)	 (10) Drawer Side Panel Right (2 PCS)
 (11) Drawer Back Panel (2 PCS)	 (12) Drawer Base Panel (2 PCS)

DESIGNlab
By OSP FURNITURE™

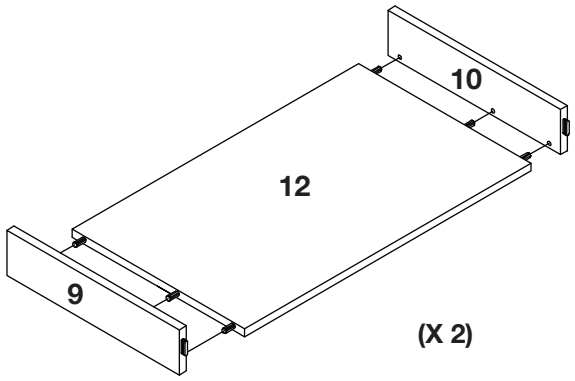
JEF4622WD
WRITING DESK
ASSEMBLY INSTRUCTIONS

CAUTION: THIS ITEM IS MADE OF LAMINATED PARTICLE BOARD AND MEDIUM DENSITY FIBRE BOARD TO BE ASSEMBLED ON A DRY, SOFT, SMOOTH AND CLEAN SURFACE. DO NOT USE DETERGENT OR CHEMICALS. AVOID DAMP AREAS AND DIRECT SUNLIGHT.

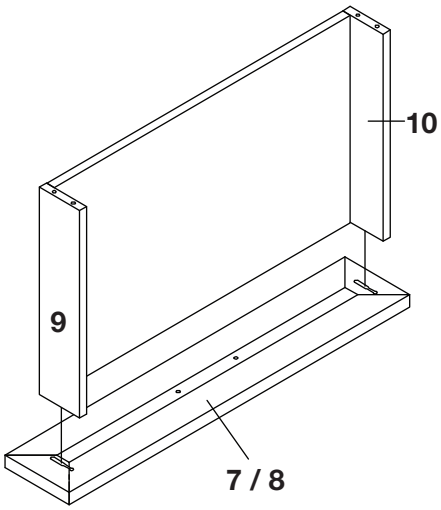
STEP 1



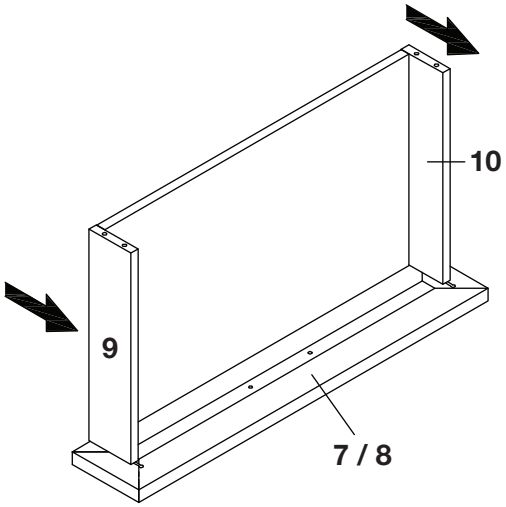
STEP 2



STEP 3



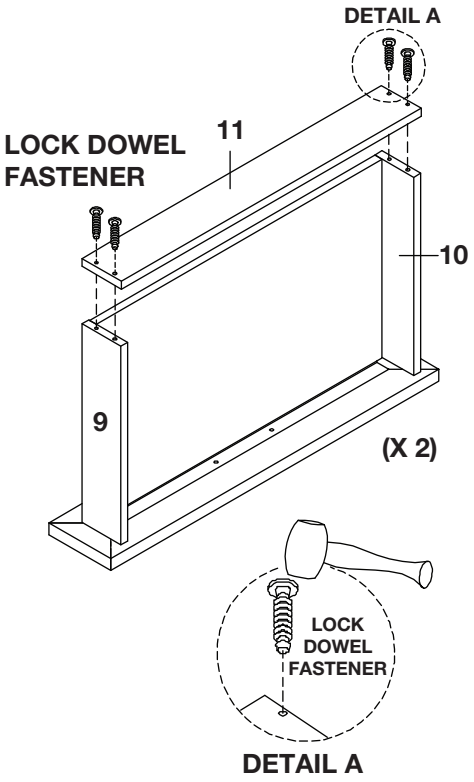
STEP 4



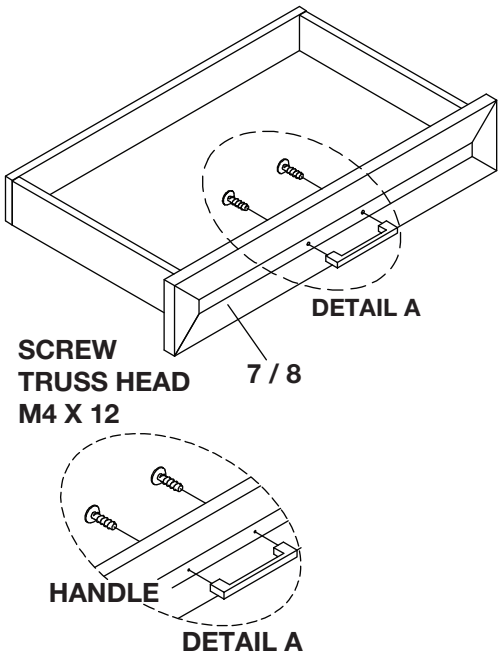
DESIGNlab
By OSP FURNITURE™

JEF4622WD
WRITING DESK
ASSEMBLY INSTRUCTIONS

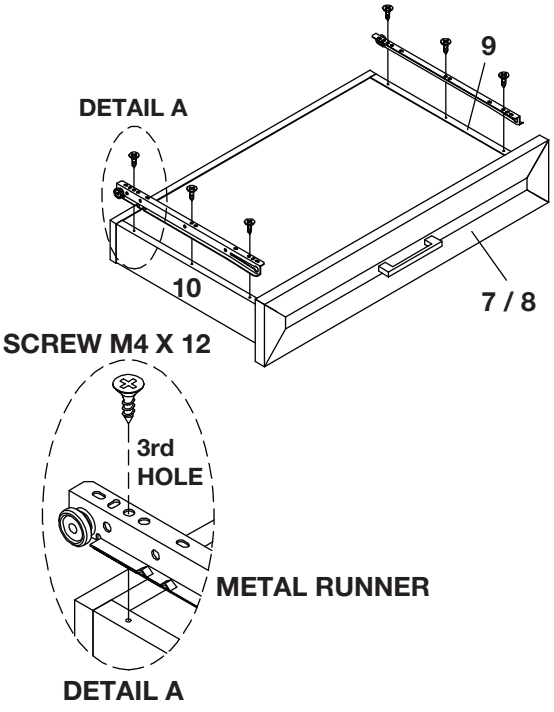
STEP 5



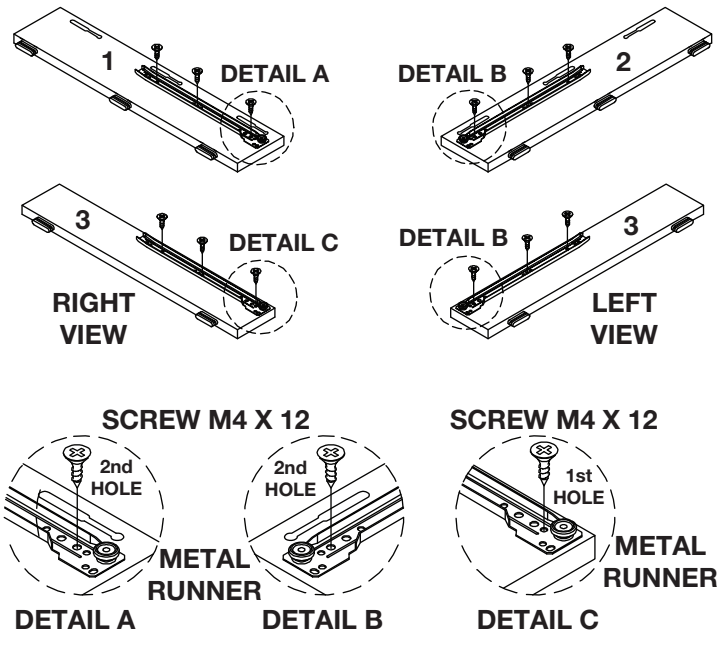
STEP 6



STEP 7



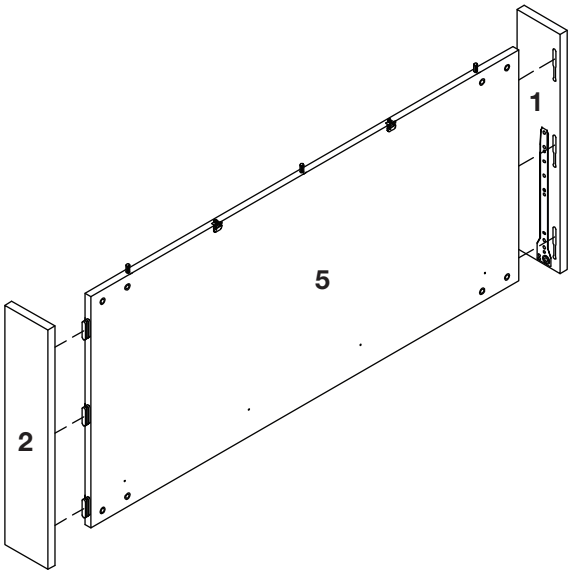
STEP 8



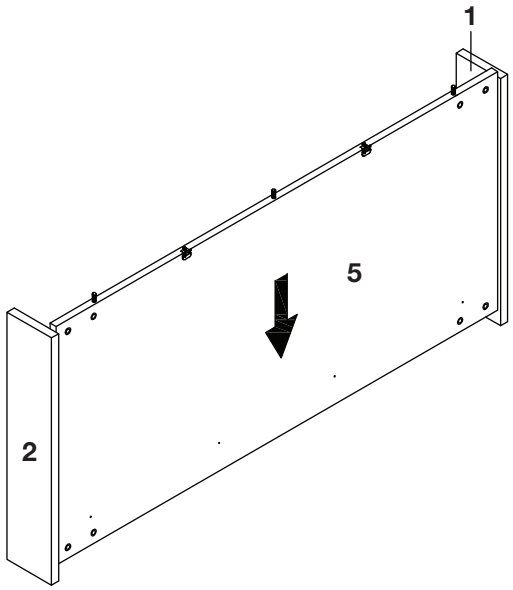
DESIGNlab
By OSP FURNITURE™

JEF4622WD
WRITING DESK
ASSEMBLY INSTRUCTIONS

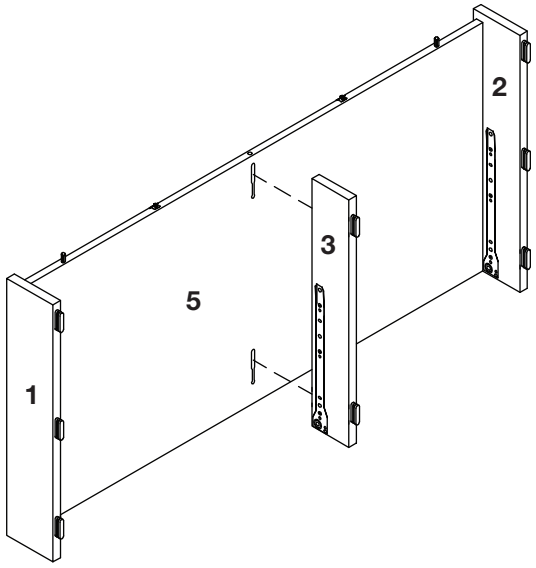
STEP 9



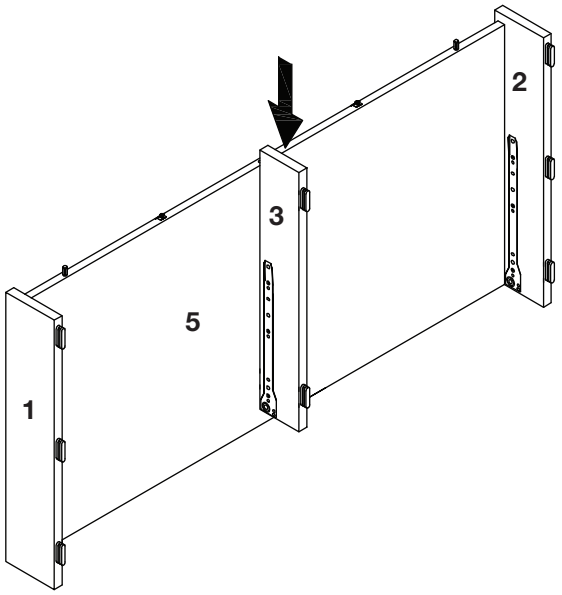
STEP 10



STEP 11

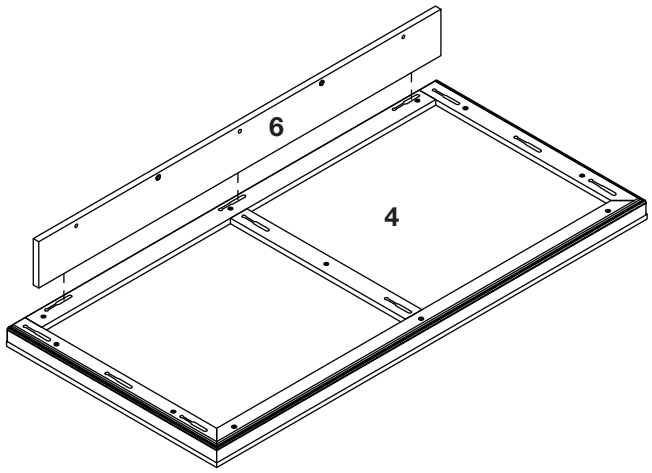


STEP 12

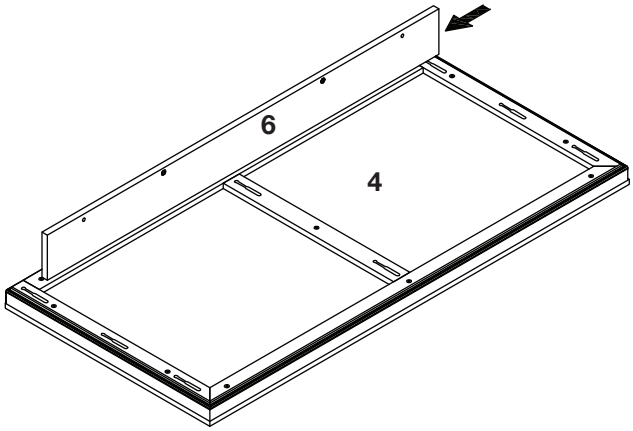


JEF4622WD
WRITING DESK
ASSEMBLY INSTRUCTIONS

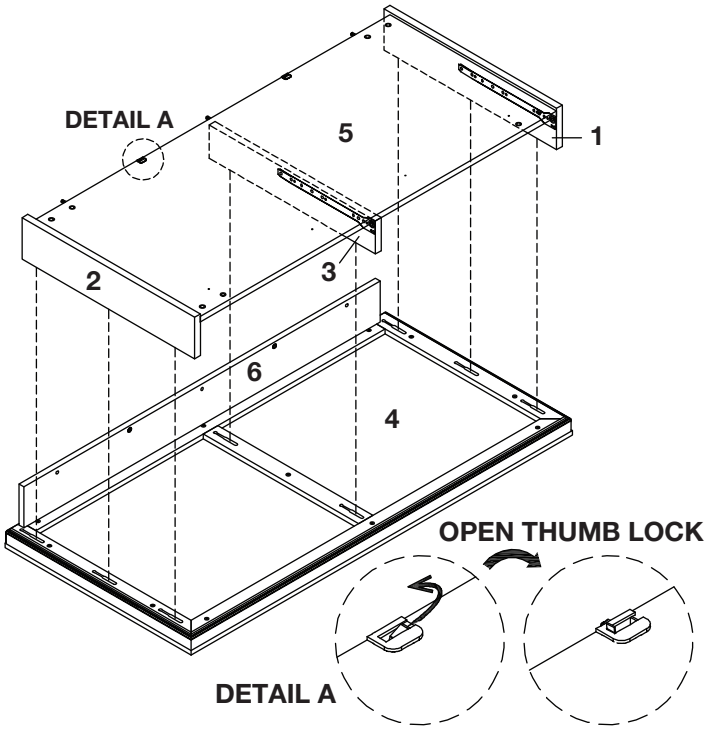
STEP 13



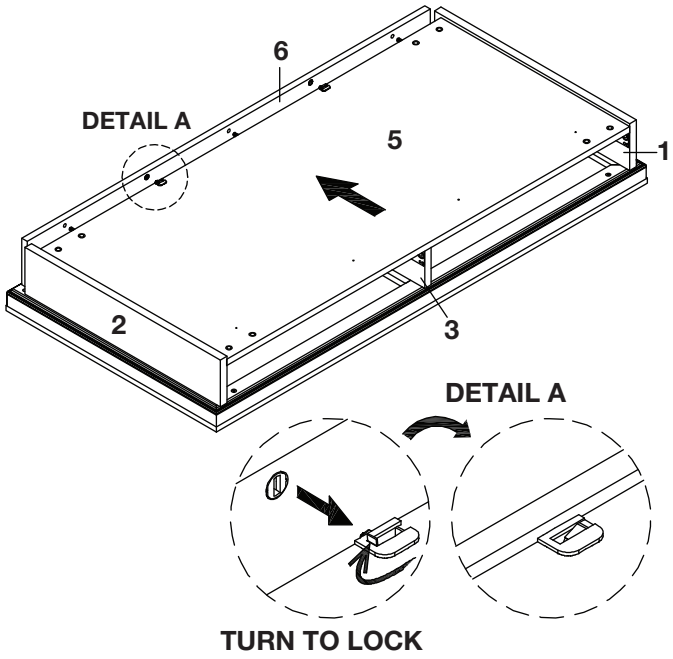
STEP 14



STEP 15



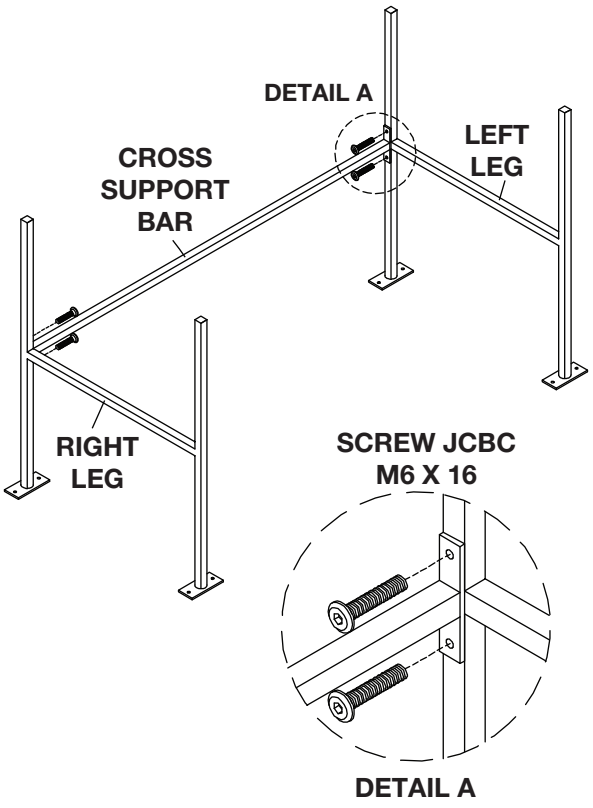
STEP 16



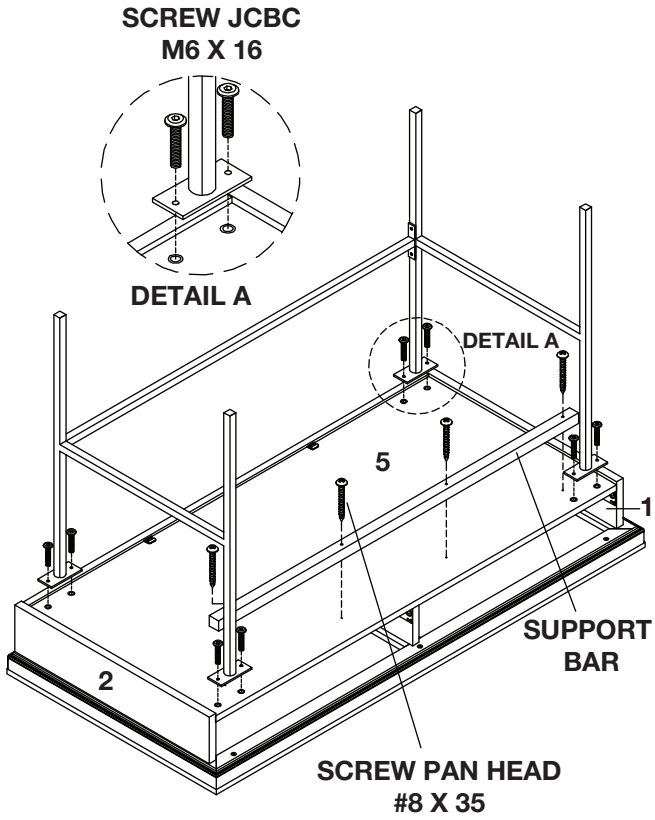
DESIGNlab
By OSP FURNITURE™

JEF4622WD
WRITING DESK
ASSEMBLY INSTRUCTIONS

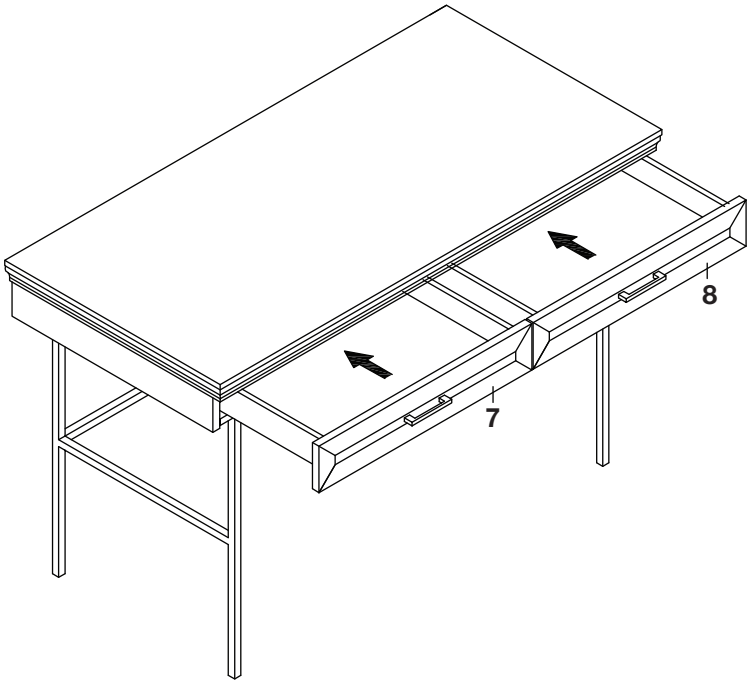
STEP 17



STEP 18



STEP 19



STEP 20